

# **FOOTLITES REGISTRATION PACKET**

- \*ONE POLICY PAGE PER FAMILY**
- \*STUDENT INFORMATION PAGE PER STUDENT**
- \*CREDIT CARD AUTHORIZATION FORM**
- \*COVID WAIVER**

# FOOTLITES DANCE STUDIO POLICIES

PLEASE READ ALL POLICIES AS SOME HAVE CHANGED, INITIAL AT THE BOTTOM OF THE PAGE

**REGISTRATION / ENROLLMENT:** An annual non-refundable \$30.00 registration fee per student is due upon enrollment. Included in this fee is a FootLites T-shirt (given out in May) Once a student is enrolled, tuition will continue to be charged each month through June.

**TUITION:** Our program is based on a 9-month season (36 lessons including picture week, in studio rehearsal and dress rehearsal) running September through June. Monthly tuition is the same each month, September through May, regardless of attendance, school closures, and holiday vacations. Class Tuition is due the first lesson of each month. Any cancelled classes will have a credit inputted into accounts at the end of our Season. If payment is not received by the 10th of each month, a **Late fee of \$15.00** will be assessed for each outstanding balance per account, per month. Please pay your tuition on time. **A \$40.00 fee** will be assessed for each returned check. Payments may be made by check, cash, Visa, MasterCard, or automatic payment through your bank or online via your parent portal. **Auto pay will be taken out on the 1<sup>st</sup> of the month unless it falls on a weekend, then it will be taken out on Monday.**

**New:** All accounts will be required to have a card on file. If your account is 30 days past due, your card on file will be charged for all amounts past due. If the card is declined, you will be required to enter a payment plan to bring your account current. The card on file will be charged a minimum of \$50.00 every 2 weeks until your balance is paid. Please contact Mary Jill or Mandi if you need to discuss an alternative payment plan policy.

**\*\*10% Discount:** We offer a 10% discount if you pay your tuition in full by Sept. 13<sup>th</sup>. Payment may be made by **cash or check, no credit cards**. The discount is only applied to those students registering for the full 9-month season (Sept-June). This does *not* apply to Dance Explosion tuition and will exclude the sibling discount.

**REFUNDS:** In the event FootLites has to REFUND any payment made for tuition, costumes, etc.; if these payments were made with a credit card, the refund will be less the credit card fees. Credit Card fees are at 4%.

**ATTENDANCE/PARENT PICK UP:** Attending class on a regular basis ensures progress for all students and excessive absences puts a dancer behind his or her class. Please avoid missing class as much as possible once recital choreography is started. Please contact the studio if your child will be absent due to illness or other commitments. A \$1.00 per minute wait fee will be charged after 5 minutes if your child is not picked up on time.

**CLASS PLACEMENT:** Class placement is done on an individual level and is determined by the instructors. We take into consideration the dancer's ability and certain age restrictions.

**DROPPING/CHANGING OF CLASSES:** You may not drop or change classes in the current month you are in. An add/drop class form must be filled out and turned into the office by the **25<sup>th</sup>** of the current month to be effective for the following month. **Your class will not be dropped or added just by informing your instructor.** If this is not followed and your form is not signed and turned in by the **25<sup>th</sup>** of the month, you will be charged the next month's tuition for that class(es).

**COSTUMES:** Each student participating in the Spring Recital will be responsible for purchasing a costume for each routine they perform in. This costume fee does not include tights, props and appropriate dance shoes for performances. A \$40.00 costume deposit, per routine, and \$60 hip hop or cheer costume deposit is due no later than Nov 1<sup>st</sup>. The remainder of your costume balance is due in January during costume week when all costumes are chosen. If the balance is paid after Jan 7<sup>th</sup>, additional shipping charges will be added to your account along with a \$10 Late Fee per costume. Costumes will not be ordered without full payment. All costume fees are non-refundable. **Costumes will not be handed out to any student with an outstanding account even if your costumes have been paid for.**

**RECITAL:** All students are encouraged, but not required, to participate in our annual Spring Recital held at the Capitol Theatre June 18<sup>th</sup>. All accounts must have a zero balance in order to participate in our Spring Recital. All balances must be paid by June 10<sup>th</sup> or a \$15.00 Late Fee will incur. Tickets will go on sale in May TBD.

**CLASS OBSERVATION:** Viewing in the lobby will be limited to respect social/physical distancing. If absolutely necessary, 1 adult guardian of dancers under the age of 7 will be allowed in to observe classes the first lesson of each month. No loitering is permitted in the lobby. Please be sure to maintain 6 feet distance from others.

**DRESS CODE:** Students must dress appropriately for dance class. No jeans, boxer shorts, baggy t-shirts or pajama bottoms will be accepted. Hair should be pulled back and out of your child's face. Please do not wear your dance shoes outside or your street shoes inside on the studio floor. **LABEL** all dance items. See our Parent Handbook for additional information. Individual instructors may permit variations of the dress code.

**INITIALS:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# FOOTLITES DANCE STUDIO

office@footlitesdance.com

12 N. 1<sup>st</sup> Street Selah, WA 98942. 509-697-9898 www.footlitesdance.com

Dancer #1 \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_ Dismissal Time \_\_\_\_\_ Phone# \_\_\_\_\_

Dancer Email \_\_\_\_\_ Known Allergies \_\_\_\_\_ T-shirt Size YXS YS YM YL YXL AS AM AL AXL AXXL

Dancer #2 \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_ Dismissal Time \_\_\_\_\_ Phone# \_\_\_\_\_

Dancer Email \_\_\_\_\_ Known Allergies \_\_\_\_\_ T-shirt Size YXS YS YM YL YXL AS AM AL AXL AXXL

Dancer #3 \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_ Dismissal Time \_\_\_\_\_ Phone# \_\_\_\_\_

Dancer Email \_\_\_\_\_ Known Allergies \_\_\_\_\_ T-shirt Size YXS YS YM YL YXL AS AM AL AXL AXXL

Preferred Email for Parent Portal Access, Newsletters, and Statements \_\_\_\_\_

Preferred Cell Phone Number for text alerts (ex. Cancelled Classes or Reminders) \_\_\_\_\_

**RETURNING STUDENTS: IF THE BELOW INFO HAS NOT CHANGED CHECK THIS BOX AND STOP HERE:**

Parent #1 \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Cell # \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_

Email Address \_\_\_\_\_ Is this parent responsible for payments? \_\_\_\_\_

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Parent #2 \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Cell # \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_

Email Address \_\_\_\_\_ Is this parent responsible for payments? \_\_\_\_\_

\*\*\*\*\*

Emergency Contact if above cannot be reached: Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Anything else we should know about your child/children: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

Please mark which classes your child is interested in:

**Age 3-4 year olds:**

- Ballet 30min class
- Tap 30min class

**Age 5 year olds:**

- Ballet 30min class
- Tap 30min class
- Hippety Hop 30min class

**6 year olds:**

- Ballet 45min class
- Tap 45min class
- Jazz 45min class
- Hip Hop 45min class
- Tumbling 45min class (no recital routine)

**7-9 yr olds:**

- Ballet 1 hour class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Cheer 45 min class
- Tumbling 45 min class
- Lyrical/Contemporary 45 min class
- Tricks Turns & Leaps 45 min class (no recital routine)
- D.E. Team Technique 1 hour class (no recital routine)

**10-11 yr olds:**

- Ballet 1 hour class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Cheer 45 min class
- Pom 45 min class
- Tumbling 45 min class
- Lyrical/Contemporary 45 min class
- Tricks Turns & Leaps 45 min class (no recital routine)
- D.E. Team Technique 1 hour class (no recital routine)

**12 and up:**

- Ballet 1 hour class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Pom 45 min class
- Tumbling 45 min class
- Lyrical/Contemporary 45 min class
- Tricks Turns & Leaps 45 min class (no recital routine)
- Ballet Tech 1 hour class (no recital routine)
- Pointe/Pre-Pointe 1 hour class (must be enrolled in Ballet Tech)
- D.E. Team Technique 1 hour class (no recital routine)

*Tuition Prices are Per Month/Per Child and due the 1<sup>st</sup> lesson of each month. A \$15.00 late fee will be applied if not paid by the 10<sup>th</sup> of the month. A 10% discount will be applied for subsequent family members enrolled.*  
 Pay your yearly tuition by **cash or check** before September 13<sup>th</sup> and receive a 10% discount!

30 minutes.....	\$45.00
45 minutes.....	\$65.00
1 hour.....	\$70.00
1.25.....	\$77.00
1.5.....	\$89.00
1.75.....	\$97.00
2.....	\$104.00
2.25.....	\$111.00
2.5.....	\$119.00
2.75.....	\$126.00
3.....	\$135.00
3.25.....	\$142.00
3.5.....	\$149.00
3.75.....	\$156.00
4.....	\$165.00
4.25.....	\$172.00
4.5.....	\$179.00
4.75.....	\$186.00
5.....	\$194.00
5.25.....	\$202.00
5.5.....	\$211.00
5.75.....	\$219.00
6/unlimited.....	\$230.00

**Private Lessons:**

\$35.00 per ½ hour

\$60.00 per hour

\*Can be scheduled with Instructor

# STUDENT INFORMATION

What is the earliest time your child could attend class? 1:30 2:45 3:00 3:30 3:45 4:00 4:15 4:45 5:00 5:15 5:30 5:45 6:00

Other Options: **Weekday Morning**      **Saturday Morning**

Please list days which are bad and any sports (times) that currently conflict with your dancer:

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## ***If you are New to FootLites, Please list any Previous Experience:***

Ballet _____ yrs _____ Studio	Jazz _____ yrs _____ Studio
Tap _____ yrs _____ Studio	Hip Hop _____ yrs _____ Studio
Lyrical _____ yrs _____ Studio	Other _____ yrs _____ Studio

If class is held after school, would your child need to be walked from JC \_\_\_\_\_ Bus transportation currently unavailable from SIS

The undersigned does \_\_\_\_\_ / does not \_\_\_\_\_ give permission for FootLites Dance Studio staff to authorize Emergency Medical Treatment for the above-named student in the event they find it is necessary. The undersigned does \_\_\_\_\_ / does not \_\_\_\_\_ give permission for FootLites Dance Studio staff to administer Tylenol or Ibuprofen for the above-named student in the event they find it is necessary.

### **\*WEBSITE \* VIDEO \* PHOTO RELEASE**

FootLites Dance Studio has a website and would like to utilize that to provide information with the public about the Studio. All formal and informal photos may be used on this website or in flyers as advertisement. Dancers last names will not be posted along with any photos being used. Personal information is not given out in any advertisement.

I understand that any photos taken of my child as a FootLites Dance Studio participant may be used for publication and team promotion. (initial)  
 I understand that any formal and informal photo may be used in promotion advertising or placed on the website. (initial)  
 I understand that casual action photos may be taken at practices and performances. (initial)

I **DO NOT** want any individual photographs of my child, \_\_\_\_\_ placed on FootLites Dance Studio website or used in any promotional advertising for FootLites at this time.

**HOLD HARMLESS AGREEMENT: THE UNDERSIGNED MEMBER AND THEIR GUARDIAN(S) INDEMNIFIES AND HOLDS HARMLESS FOOTLITES DANCE STUDIO AND THEIR REPRESENTATIVES FROM ANY LIABILITY WHATSOEVER FOR ANY DAMAGES OR INJURIES, AND FROM ANY AND ALL CLAIMS AND DEMANDS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE PARTY'S PARTICIPATION IN DANCE CLASSES, PRIVATE LESSONS, REHEARSALS AND/OR PERFORMANCES PROVIDED BY OR PARTICIPATED IN THROUGH FOOTLITES DANCE STUDIO.**

**BY SIGNING BELOW, I ACKNOWLEDGE I HAVE RECEIVED AND READ THE POLICIES AND FINANCIAL RESPONSIBILITIES AND UNDERSTAND AND AGREE TO ALL OF THESE TERMS AND CONDITIONS.**

\_\_\_\_\_  
**Parent/Legal Guardian Signature**

\_\_\_\_\_  
**Date**

# REQUIRED Credit Card Authorization Form 2021-22

**Please read in full, new information for the 2021-22 season!**

**NEW INFORMATION FOR THE 2021-22 SEASON. ALL PARENTS WILL BE REQUIRED TO HAVE A CARD ON FILE IN OUR SYSTEM. YOU MAY CHOOSE TO BE ON AUTOPAY OR KEEP THE CARD ON FILE WITHOUT CHARGES BEING MADE IF YOU KEEP YOUR ACCOUNT CURRENT. PLEASE SEE BELOW FOR DETAILS ON ACCOUNTS THAT ARE DELIQUENT.**

I, \_\_\_\_\_ authorize *FootLites Dance Studio*, to charge the following credit card(s) for current and future purchases. I absolutely and unconditionally guarantee payment for any purchases made with the credit card account number identified below, including cards.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature of Card Holder Date

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STUDENT(S) NAME: \_\_\_\_\_

**Please Initial Which Option:**

**AUTOPAY:**

\_\_\_\_\_ Yes, I would like my balance charged on the due date to the card listed below. For any charges that are not your regularly scheduled tuition, we will send a reminder at least 24 hours in advanced to the email on file for any autopay charges that will be done

**CARD ON FILE:**

\_\_\_\_\_ No, I do not want my balance charged on my card on the due date and will be responsible for any late fees if I do not pay the balance on time.

**FOR ANY ACCOUNTS THAT ARE MORE THAN 30 DAYS PAST DUE, PLEASE NOTE THAT WE WILL BE SETTING UP A PAYMENT PLAN WITH YOUR CREDIT CARD. WE WILL CHARGE A MINIMUM OF \$50.00 EVERY TWO WEEKS UNTIL YOUR ACCOUNT IS CURRENT. PLEASE CONSULT WITH MARY JILL OR MANDI IF YOU ARE PAST DUE AND WOULD LIKE TO EXPLORE A DIFFERENT OPTION TO GET YOUR ACCOUNT CURRENT.**

\_\_\_\_\_ Yes, I understand that my card on file will be used for any balances past due by more than 30 days.

**CREDIT CARD INFORMATION**

CARDHOLDER'S FULL NAME: \_\_\_\_\_

CARDHOLDER'S BILLING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

CREDIT CARD FULL NUMBER: \_\_\_\_\_ EXP DATE: \_\_\_\_\_ CVV CODE BACK OF CARD: \_\_\_\_\_

TYPE OF CREDIT CARD (CIRCLE ONE)      VISA      MASTERCARD

CARDHOLDER'S SIGNATURE: \_\_\_\_\_

# FOOTLITES DANCE STUDIO

## COVID-19 RELEASE AND WAIVER OF CLAIMS ADDENDUM (“RELEASE”)

The undersigned, in my capacity as a parent or legal guardian, hereby acknowledge the health risk and dangers associated with the transmission of the COVID-19 virus, and other communicable diseases, and recognize that exposure to the COVID-19 virus, or other communicable diseases, could occur while my child is in the care of the FootLites Dance Studio and or Dance Explosion Team Programs.

As such, and in consideration for services to be provided by FootLites Dance Studio, and Dance Explosion Teams, the undersigned for myself and my minor child(ren) enrolled in the Program(s) fully assume all of the risks associated with participation in the Program(s), including the possibility of COVID-19 (or the novel coronavirus) community spread.

I, as a parent and/or legal guardian, have read and fully understand and acknowledge the contents of the Release and agree that I am voluntarily waiving, releasing, indemnifying and discharging FootLites Dance Studio and or Dance Explosion and their Directors, employees and volunteers from any and all liability, damages, and each and every action (collectively, “Claims” ) by participation in and/or associated with the Program(s) including, but not limited to, exposure or transmission of the COVID-19 virus.

I represent that I have full authority to sign on behalf of my child(ren) and that my signature binds each other person having authority to make decision on behalf of the child(ren).

My signature below is confirmation that I have read and fully understand and acknowledge the contents of the Release and agree that I am voluntarily waiving, releasing, indemnifying and discharging FootLites Dance Studio and their Directors, employees and volunteers from the Claims.

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PARENT NAME

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PARENT SIGNATURE

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DATE

CHILD(REN) NAMES:

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# 2021-2022 FOOTLITES CALENDAR

FootLites will observe the holidays and closures listed on the following calendar in Red. The dates in Yellow are closures for the Selah School District and as those dates approach you will be notified as to whether class will be held. Other studio performances and activities are also highlighted on the calendar.

Fall classes begin September 13<sup>th</sup>. Spring Recital is Saturday, June 18<sup>th</sup> at the Capitol Theatre.

SEPTEMBER '21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9/13: CLASSES BEGIN

NOVEMBER '21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11/1: Costume Deposits Due

11/11: No School YES DANCE!

11/24 – 11/27: Thanksgiving Break No Dance

10/8: No School YES DANCE!

OCTOBER '21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12/10-12/16: Dance Explosion Practices TBA

12/13-1/2: Winter Break No FootLites Classes

DECEMBER '21						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1/3: Classes Resume

1/3: Costume Week & Costume Balances Due

1/17: No School YES DANCE!

2/18 -2/21: Presidents Day Weekend YES DANCE

FEBRUARY '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4/4-4/9 Spring Break No Dance

APRIL '22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '22						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5/16: Recital Tickets on Sale

5/21: Selah Community Days Parade & Park Perform

5/23-5/26: Picture Week

5/27-5/30: Memorial Day No Dance

6/6 & 6/13: Normal Monday Dance Classes

6/14: In-Studio Rehearsal

6/15: In-Studio Rehearsal

6/16: Dress Rehearsal

6/18: SPRING RECITALS

JUNE '22						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY '22						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

\*7/6-7/7: Tentative Dance Explosion Auditions

7/11: Summer Dance Sessions!