

FOOTLITES REGISTRATION PACKET

***ONE POLICY PAGE PER FAMILY**

***EACH STUDENT NEEDS AN INFORMATION PAGE**

***CREDIT CARD AUTHORIZATION FORM REQUIRED**

****Make sure to take a calendar for your convenience.**

**** Instructions for joining our Studio App are on the reverse side. This app is the best way to stay connected and help you track all things dance!**

****Families with Split accounts (such as divorced parents paying split tuition) will need each account holder to fill out paperwork and pay a separate Registration Fee.**

Dear Families,

DanceStudio-Pro, our studio software provider, has an app for all your dance needs. The app has all the same functions as the web-based Parent Portal with the added convenience of having it downloaded directly on your smartphone. The app is free and will allow you to register, pay, access your schedule, etc.

To get started:

- 1. Download the app from the [Apple store](#) or [Google Play](#) store**
- 2. Enter your current DSP credentials**
- 3. Click "log in"**

It's that easy!

We are excited to offer you this new and convenient way of engaging with us; however, if you choose not to download the app, you can continue to access our studio's Parent Portal App through a web browser at https://dancestudio-pro.com/online/index.php?account_id=9096

Note to DE Dancers, we have combined your parent accounts and you can now see both FL and DE Billing under your main login.

Please let us know if you have any questions,

FootLites

2024-25 FOOTLITES CALENDAR AT A GLANCE

FootLites will observe the holidays and closures listed on the following calendar in **Red**. Dates in **Yellow** are closures for the Selah School District but dance class may still be held. Other studio performances and activities are also highlighted on the calendar. Fall Classes Start Sept 16th, Recitals are June 14th! Weather cancellations and other emergency closures are posted via Facebook and our Parent Portal communications.

September 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

7/16 Classes Begin

10/11 No School YES DANCE

October 2024						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10/24-10/30 Halloween Spirit Week - Costumes Welcome

10/31 Halloween NO DANCE Make Up Day 6/11

November 2024

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11/1 Costume Deposits Due

11/11 No School YES DANCE

11/27-11/29 Thanksgiving Break NO DANCE

12/9-12/13 Pajama Week

December 2024						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12/13-12/19 DE Intensives (No FL classes 12/14-1/3)

12/16-1/3 (School closure) Winter Break Studio Closed

January 2025

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

12/23-1/3 (School closure)

1/6 Classes Resume

1/10 Costume Balances Due

1/20 No School YES DANCE

2/14 - 2/17 No School YES DANCE

February 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4/7 - 4/11 Spring Break NO DANCE

April 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5/12 Recital Tickets on Sale

5/17 Community Days Parade and Performance

5/19-5/22 Picture Week

5/23-5/26 Memorial Weekend NO DANCE. Make Up Day 6/10

6/9-6/13 Recital Week

6/10 Memorial Make Up Day

6/11 Halloween Make Up Day

6/12 Show #1 Rehearsal 4p

6/13 Show #2 Rehearsal 4p

6/14 Recitals

Show #1 11:30am

Show #2 5:30pm

June 2025						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

6/26-6/27 DE Auditions

July 2025

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

7/7 Summer Classes Start!

FOOTLITES DANCE STUDIO

footlitesdanceselah@gmail.com 12 N. 1st Street Selah, WA 98942 509-697-9898 www.footlitesdance.com

Dancer #1 _____ Age _____ DOB _____ Gender _____ Grade _____ School _____ Dismissal Time _____
Dancer Phone # _____ Known Allergies _____ T-shirt Size (please circle one) YXS YS YM YL YXL AS AM AL AXL AXXL

Dancer #2 _____ Age _____ DOB _____ Gender _____ Grade _____ School _____ Dismissal Time _____
Dancer Phone # _____ Known Allergies _____ T-shirt Size (please circle one) YXS YS YM YL YXL AS AM AL

Dancer #3 _____ Age _____ DOB _____ Gender _____ Grade _____ School _____ Dismissal Time _____
Dancer Phone # _____ Known Allergies _____ T-shirt Size (please circle one) YXS YS YM YL YXL AS AM AL

Preferred Email for Parent Portal Access, Newsletters, and Statements _____
Preferred Cell Phone Number for text alerts (ex. Cancelled Classes or Reminders) _____

RETURNING STUDENTS: IF THE BELOW INFO HAS NOT CHANGED CHECK THIS BOX AND STOP HERE

Parent #1 _____ Address _____ City _____ Zip _____
Employer _____ Cell # _____ Home # _____ Work # _____
Email Address _____ Is this parent responsible for payments? _____

Parent #2 _____ Address _____ City _____ Zip _____
Employer _____ Cell # _____ Home # _____ Work # _____
Email Address _____ Is this parent responsible for payments? _____

Emergency Contact if above cannot be reached: Name _____ Relationship _____ Phone _____
Anything else we should know about your child/children: _____

REFERRED BY: _____

For Office Use Only:
DSP Account Updated Shirt Size Entered
Photo Release Entered Emergency Medical Info Entered

FOOTLITES DANCE STUDIO POLICIES

PLEASE READ ALL POLICIES AS SOME HAVE CHANGED, INITIAL AT THE BOTTOM OF THE PAGE

REGISTRATION / ENROLLMENT: An annual non-refundable \$30.00 registration fee for each active FootLites Student account is due upon enrollment. Included in this fee is a FootLites T-shirt (given out in May). Once a student is enrolled, tuition will continue to be charged each month through June.

TUITION: Our program is based on a 9-month season (Including picture week and dress rehearsals) running September through June. Monthly Tuition is the same each month, regardless of attendance, school closures, and holiday vacations. Class Tuition is due the **25th** of each month. If payment is not received within 10 days, a **LATE FEE of \$15.00** will be assessed for each outstanding balance per account, per month. Please pay on time. **A \$40.00 fee** will be assessed for all NSF Fund payments regardless of how the payment was made. Payments may be made by check, cash, Visa, MasterCard, or online via your parent portal. Autopay may be set up at any time. **Auto pay will be taken out on the 25th of the month.**

****10% Discount:** We offer a 10% discount if you pay your tuition in full by Sept. 16th. Payment may be made by **cash or check, no credit cards**. The discount is only applied to those students registering for the full 9-month season (Sept-June). This does *not* apply to Dance Explosion Tuition and will exclude the sibling discount.

AUTOPAY/CARD ON FILE: All accounts will be **required** to have a card on file. If your account is 30 days past due, your card on file will be charged for all amounts past due. If the card is declined, you will be required to enter a payment plan to bring your account current. The card on file will be charged a minimum of \$50.00 every 2 weeks until your balance is paid. Please contact Mary Jill or Mandi if you need to discuss an alternative payment plan policy.

REFUNDS: In the event FootLites is REFUNDING a payment made; any payments that were made by credit card, the refund will be less the credit card fees, currently credit Card fees are at 4.5%.

ATTENDANCE/PARENT PICK UP: Attending class on a regular basis ensures progress for all students and excessive absences puts a dancer behind his or her class. Please avoid missing class as much as possible once recital choreography is started. Please contact the studio if your child will be absent due to illness or other commitments. Dancers should arrive no earlier than 20 minutes before classes and be picked up promptly once they are done for the day. Dancers 11 and under are required to have parental supervision until they are in class. A \$1.00 per minute wait fee will be charged to your account if your student is left at the studio longer than 20 minutes or is left unsupervised.

CLASS PLACEMENT: Class placement is done on an individual level and is determined by the instructors. We take into consideration the dancer's ability and certain age restrictions.

DROPPING/CHANGING OF CLASSES: You may not drop or change classes in the current month you are in. An add/drop class form must be filled out and turned into the office by the **20th** of the current month to be effective for the following month. **Your class will not be dropped or added just by informing your instructor.** If this is not followed and your form is not signed and turned in by the **20th** of the month, you will be charged the next month's tuition for that class(es). Please contact the office for the drop class form.

COSTUMES: Each student participating in the Spring Recital will be responsible for purchasing a costume for each routine they perform in. This costume fee does not include tights, props and appropriate dance shoes for performances. A \$50.00 costume deposit, per routine, and \$75 hip hop costume deposit is due no later than Nov 1st. The remainder of your costume balance is due in January during costume week when all costumes are chosen. If the balance is paid after Jan 10th, additional shipping charges will be added to your account along with a \$15 Late Fee per costume. Costumes will not be ordered without full payment. All costume fees are non-refundable. **Costumes will not be handed out to any student with an outstanding account even if your costumes have been paid for.**

RECITAL: All students are encouraged, but not required, to participate in our annual Spring Recital held at the Capitol Theatre June 14th. All accounts must have a zero balance to participate in our Spring Recital. All balances must be paid by June 2nd or a \$15.00 Late Fee will incur. Tickets will go on sale in May through the Capitol Theatre.

CLASS OBSERVATION: Open curtains for parent viewing is at the discretion of the teacher, however, we will have select Parent Watch Days throughout our season. Please be sure to monitor any siblings that are here during instruction time, no children under the age of 12 may be left without parental supervision.

DRESS CODE: Students must dress appropriately for dance class. No jeans, boxer shorts, baggy t-shirts or pajama bottoms will be accepted. Hair should be pulled back and out of your child's face. Please do not wear your dance shoes outside or your street shoes inside on the studio floor. **LABEL** all dance items. See our website for additional information. Individual instructors may permit variations of the dress code.

INITIALS: _____ **DATE:** _____

Dancer's Name _____ Parent Name: _____ \$30.00 Reg Fee _____ (in DSP)

Dancer's Grade _____ Dancer Age as of Sept 1st, 2024: _____

Please mark which classes your child is interested in:

Tiny Tots/3-4 Year Olds:

- Ballet 30 min class
- Tap 30 min class

Minis/Kindergarteners:

- Ballet 30 min class
- Tap 30 min class
- Hippety Hop 30 min class

Minis/1st Grade:

- Ballet 45 min class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class

7-9 Year Olds:

- Ballet 45 min class (3rd Grade 1 hr class)
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Tumbling 45 min class (no recital routine)
- Lyrical/Contemporary 45 min class
- Acro 45 min class (no recital routine)
- Tricks Turns & Leaps 45 min class (no recital routine)
- DE Team Technique 45 min class (no recital routine)
- DE Team Ballet Tech 30 min class (no recital routine)

10-11 Year Olds:

- Ballet 1 hour class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Pom 45 min class (no recital routine)
- Tumbling 45 min class (no recital routine)
- Lyrical/Contemporary 45 min class
- Acro 45 min class (no recital routine)
- Tricks Turns & Leaps 45 min class (no recital routine)
- DE Team Technique 45 min class (no recital routine)
- DE Team Ballet Tech 30 min class (no recital routine)

12 and Up:

- Ballet 1 hour class
- Tap 45 min class
- Jazz 45 min class
- Hip Hop 45 min class
- Musical Theatre 45 min class
- Pom 45 min class
- Tumbling 45 min class (no recital routine)
- Lyrical/Contemporary 45 min class
- Acro 45 min class (no recital routine)
- Tricks Turns & Leaps 45 min class (no recital routine)
- Ballet Tech 1 hour class (no recital routine)
- Pre-Pointe* 45 min class (must be enrolled 1 hr Ballet or Ballet Tech)
- Pointe 30 min class (must be enrolled Pre-Pointe & 1 hr Ballet or BalletTech)
- DE Team Technique 45 min class (no recital routine)
- DE Team Ballet Tech 30 min class (no recital routine)

*Pre Pointe Class with Teacher Approval

Tuition Prices are Per Month/Per Child and due the 25th of each month. A \$15.00 late fee will be applied if not paid within 10 days. A 10% discount will be applied for subsequent family members enrolled.

*Pay your yearly tuition by **cash or check** by September 16th and receive a 10% discount! Discount excludes DE Comp Routines.*

30 minutes.....	\$55.00
45 minutes.....	\$75.00
1 hour.....	\$83.00
1.25.....	\$90.00
1.5.....	\$102.00
1.75.....	\$110.00
2.....	\$119.00
2.25.....	\$126.00
2.5.....	\$134.00
2.75.....	\$141.00
3.....	\$153.00
3.25.....	\$160.00
3.5.....	\$167.00
3.75.....	\$174.00
4.....	\$183.00
4.25.....	\$190.00
4.5.....	\$198.00
4.75.....	\$204.00
5.....	\$212.00
5.25.....	\$220.00
5.5.....	\$229.00
5.75.....	\$237.00
6/unlimited.....	\$248.00

Private Lessons:

\$40.00 per ½ hour

\$70.00 per hour

*Can be scheduled with Instructor

Office Use Only Class Assigned

STUDENT INFORMATION

What is the earliest time your child could attend class? 1:30 2:45 3:00 3:30 3:45 4:00 4:15 4:45 5:00 5:15 5:30 5:45 6:00

Other Options: **Weekday Morning/Early Afternoon for 3-5 year olds**

If you are New to FootLites, Please list any Previous Experience:

Ballet _____ yrs _____ Studio

Jazz _____ yrs _____ Studio

Tap _____ yrs _____ Studio

Hip Hop _____ yrs _____ Studio

Lyrical _____ yrs _____ Studio

Other _____ yrs _____ Studio

The undersigned does _____ / does not _____ give permission for FootLites Dance Studio staff to authorize Emergency Medical Treatment for the above-named student in the event they find it is necessary. The undersigned does _____ / does not _____ give permission for FootLites Dance Studio staff to administer Tylenol or Ibuprofen for the above-named student in the event they find it is necessary.

***WEBSITE * VIDEO * PHOTO RELEASE**

FootLites Dance Studio has a website and would like to utilize that to provide information with the public about the Studio. All formal and informal photos may be used on this website or in flyers as advertisement. Dancers last names will not be posted along with any photos being used. Personal information is not given out in any advertisement.

I understand that any photos taken of my child as a FootLites Dance Studio participant may be used for publication and team promotion. (initial)

I understand that any formal and informal photo may be used in promotion advertising or placed on the website. (initial)

I understand that casual action photos may be taken at practices and performances. (initial)

DO NOT want any individual photographs of my child, _____ placed on FootLites Dance Studio website or used in any promotional advertising for FootLites at this time.

HOLD HARMLESS AGREEMENT: THE UNDERSIGNED MEMBER AND THEIR GUARDIAN(S) INDEMNIFIES AND HOLDS HARMLESS FOOTLITES DANCE STUDIO AND THEIR REPRESENTATIVES FROM ANY LIABILITY WHATSOEVER FOR ANY DAMAGES OR INJURIES, AND FROM ANY AND ALL CLAIMS AND DEMANDS, INCLUDING ATTORNEY FEES, ARISING OUT OF THE PARTY'S PARTICIPATION IN DANCE CLASSES, PRIVATE LESSONS, REHEARSALS AND/OR PERFORMANCES PROVIDED BY OR PARTICIPATED IN THROUGH FOOTLITES DANCE STUDIO.

BY SIGNING BELOW, I ACKNOWLEDGE I HAVE RECEIVED AND READ THE POLICIES AND FINANCIAL RESPONSIBILITIES AND UNDERSTAND AND AGREE TO ALL OF THESE TERMS AND CONDITIONS.

Parent/Legal Guardian Signature

Date

Credit Card Authorization Form (REQUIRED for all active accounts)

ALL FOOTLITES PARENTS ARE REQUIRED TO HAVE A CARD ON FILE IN OUR SYSTEM. YOU MAY CHOOSE TO BE ON AUTOPAY OR KEEP THE CARD ON FILE WITHOUT CHARGES BEING MADE IF YOU KEEP YOUR ACCOUNT CURRENT. PLEASE SEE BELOW FOR DETAILS ON ACCOUNTS THAT ARE DELINQUENT.

Please list all STUDENT(S) on the account:

AUTOPAY or CARD ON FILE: *Please choose ONE (required)*

_____ Yes, I would like my tuition charged on the 25th of the month, for the following month's tuition, to the card listed below. For any charges that are not your regularly scheduled tuition, we will send a reminder at least 24 hours in advance to the email on file for any autopay charges that will be done.

INITIALS

_____ I have paid full year tuition and would like my card charged for costumes, incidentals and other one time fees.

INITIALS

_____ No, I do not want my balance charged on my card on the due date and will be responsible for any late fees if I do not pay the balance on time.

INITIALS

FOR ANY ACCOUNTS THAT ARE MORE THAN 30 DAYS PAST DUE, PLEASE NOTE THAT WE WILL BE SETTING UP A PAYMENT PLAN WITH YOUR CREDIT CARD. WE WILL CHARGE A MINIMUM OF \$50.00 EVERY TWO WEEKS UNTIL YOUR ACCOUNT IS CURRENT. PLEASE CONSULT WITH MARY JILL OR MANDI IF YOU ARE PAST DUE AND WOULD LIKE TO EXPLORE A DIFFERENT OPTION TO GET YOUR ACCOUNT CURRENT.

PAST DUE BALANCES: *Initial Required*

_____ Yes, I understand that my card on file will be used for any balances past due by more than 30 days.

INITIALS

** REQUIRED CREDIT CARD INFORMATION

CARDHOLDER'S FULL NAME: _____

CARDHOLDER'S BILLING ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ PHONE NUMBER: _____

CREDIT CARD FULL #: _____ EXP DATE: _____ CVV CODE BACK OF CARD: _____

TYPE OF CREDIT CARD (CIRCLE ONE) VISA MASTERCARD DISCOVER AMEX

I, _____ authorize *FootLites Dance Studio*, to charge the following credit card(s) for current and future purchases. I absolutely and unconditionally guarantee payment for any purchases made with the credit card account number identified below, including cards.

Signature of Card Holder

_____/_____/_____

Date

For office use only: Card Information in DSP AUTOPAY IN DSP ENABLED